



SECRETARIAT GENERAL

GENERAL SECRETARIAT

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**IACO 2020 ANNUAL MEETINGS
AFRICAN COFFEE SCIENTIFIC CONFERENCE
8th AFRICAN COFFEE SYMPOSIUM
60th IACO ANNUAL GENERAL ASSEMBLY**

**Zoom Teleconferencing
10 - 12 and 16 - 20 November 2020**

ANNOTATED AGENDA

- 1) **Finance Committee:** The Finance and Administration Committee is responsible for monitoring the finance of the organisation: The Budget, the Accounts, Member States contributions. The Committee supervises the preparation of the administrative budget along with the activity program which is presented to the General Assembly for approval and also performs other tasks entrusted by the General Assembly, including the follow-up of income and expenditure, as well as issues related to the annual audit of the Organisation.
- 2) **Board of Directors:** The Board of Directors role is to follow up on the implementation of the decisions of the Assembly by the Secretariat and submit related recommendations to adopt and monitor the execution of the budget; adopt the activities of the Secretariat, the Technical Committees, as well as policy matters that require the decisions of the General Assembly.
- 3) **Production Committee:** The Production Committee elaborates the coffee production policies and quality improvement and follows up on the decisions of the African Coffee Research Network (ACRN) coordination committee. The ACRN is made up of scientific researchers from producing and importing / consuming countries of African coffee. They coordinate scientific activities of national coffee research networks, facilitate consultations on research topics related to the coffee value chain in Africa and disseminate the results of ACRN's research on coffee to Member States. The Committee meets at specified intervals and submits its reports to the General Assembly for adoption.
- 4) **Promotion and Market Development Committee:** The Promotion and Market Development committee reviews coffee market situations and analyse statistics on the coffee value chain in Africa. The Committee makes proposals to the General Assembly and takes keen interest in the African Coffee Symposium that is organised once a year by the IACO Secretariat.
- 5) **Consultative Group:** The Consultative Group is responsible, among others, for the distribution of votes, giving opinions on various policy issues to the General Assembly on matters related to the development of the coffee value chain in Africa. They also make recommendations to the General Assembly on negotiations at the International Level.

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- 6) **African Coffee Scientific Conference:** The African Coffee Scientific Conference is one of the ACRN tools to facilitate exchange and dissemination of scientific information on coffee between the IACO Member States. This year, the 2nd ACRN Scientific Coffee Conference will be held under the theme **“Enhanced research for a resilient coffee value chain in Africa”**. Researchers from different institutes in African coffee producing countries will share their abstracts and make presentations on different topics in the area of coffee including but not limited to Agronomy, breeding, pests and diseases management, socio-economy, climate change effects, and quality improvement. Besides sharing information, it is expected that the conference will also generate ideas and constitute a source of inspiration for the development of new research project proposals that can be sent to different donors for funding.
- 7) **High level Policy Forum:** The high-level policy forum allows interaction between the Ministers from IACO Member States to deliberate on the various policy issues affecting the African coffee value chain- from research to consumption in Africa. *Attached are the themes for this year’s deliberations.*
- 8) **8th African Coffee Symposium:** The African Coffee Symposium was initiated in 2013 as a way of involving the private sector as the key players in the annual meetings to discuss various policy issues affecting the coffee industry. It was therefore found imperative to get the private sector to make contributions in the yearly Symposium discussions. The Theme of the 8th African Coffee Symposium is: **Ramping up Africa’s Coffee Productivity and Enhancing the Efficiency in the Coffee Value Chain**. Comprising of five Panels and sub-themes: **Panel 1: Coffee growing systems adapted to climate change. Panel 2: Financial and technical support to improving productivity. Panel 3: Social dialogue between stakeholders in the value chain: What cooperation for improved productivity and competitiveness of African coffee? Panel 4: Coffee quality and access to high value-added niche markets. Panel 5: National policies conducive to improved productivity and competitiveness of African coffee.**
- 9) **The Africa Coffee Facility:** The African Coffee Facility is in the process of being established by IACO to support coffee projects in Member States and will take full advantage of all sources of funding. Such arrangements may include financial arrangements which the General Assembly considers appropriate for achieving its objectives. The Africa Coffee Facility proposes to put in place systems and agricultural practices which will ensure sustainable intensification of the smallholder coffee farming systems in a manner that ensures income security devoid of the price shocks in the international markets, guarantee food and nutrition security of the smallholder coffee systems and promote the creation of entrepreneurial jobs beyond farming, both in the rural and urban centres.
- 10) **60th Annual General Assembly of IACO:** The Annual General Assembly of IACO is the highest Authority that meets once a year in the presence of at least one delegate from each Member State. It can also meet in extraordinary sessions. The General Assembly meets to decide on decisions and recommendations raised from the Technical committees and the Board and fosters discussions on the objective of promoting the transformation of the African coffee sub-sector and its global positioning.